

AUTOAMERICAS

The AfterMarket Auto Parts Show for the Caribbean & Latin America

March 20 & 21, 2026
Dominican Republic

Santo Domingo | Dominican Fiesta Hotel

www.autoamericas.show

Exhibitor Manual

AUTOAMERICAS SHOW

March 20 and 21, 2026
Santo Domingo, Dominican Republic
Avda. Anacaona No. 101, CP 1974
www.autoamericas.show

Purpose of the Manual

The purpose of this manual is to guide you in order to make your participation in the congress and trade show more efficient and successful.

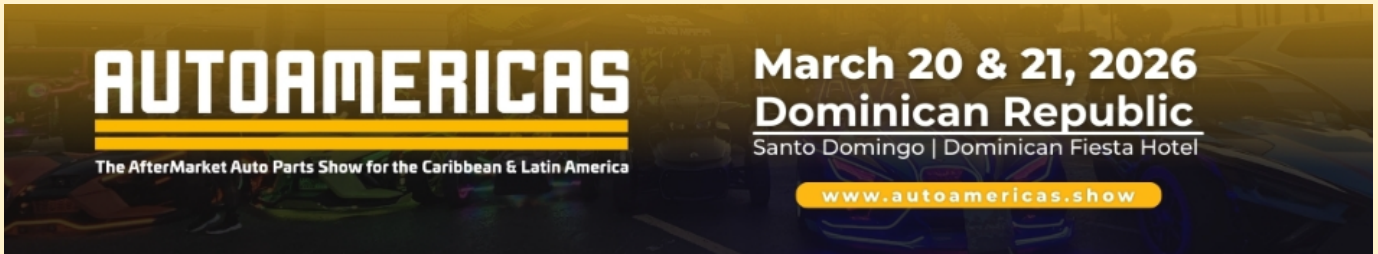
Here you will find key information regarding the organization and execution of the event. Should you require additional clarification, you may consult the official website:
www.autoamericas.show.

Organizing Committee

Miami: +1 (305) 285 3133
Mexico: +52 (55) 4170 8330
Bogotá: +57 (601) 381 9215
São Paulo: +55 (11) 3042 2103

Angélica Méndez | Ext. 46
Customer Service
amendez@latinpressinc.com

Milena Castaño | Ext. 42
Operations and Logistics Management
mcastano@latinpressinc.com



Before, during, and after the event, you may access updated information through the official website:

<https://www.autoamericas.show/es/expo/informacion-general.html>

Venue

Dominican Fiesta Hotel
Avda. Anacaona #101, CP 1974
Santo Domingo, Dominican Republic

Hotel Contact:
Lady Mar Rojas
Corporate Events Coordinator
[✉ eventos2.dominican@palladiumhotelgroup.com](mailto:eventos2.dominican@palladiumhotelgroup.com)

Schedule

Stand Installation

Day 1 – Installation
Wednesday, March 18, 2026
Supplier and exhibitor access: 13:00 hrs
Start of general installation: 13:00 hrs
End of installation: 23:59 hrs

Day 2 – Installation
Thursday, March 19, 2026
General access: 07:00 hrs
End of installation: 23:59 hrs

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Event Days – Exhibition and Congress

Friday, March 20 and Saturday, March 21, 2026
Santo Domingo, Dominican Republic

Registration and Opening Ceremony
Attendee registration: 10:00 hrs
Official opening: 11:00 hrs

Exhibition Hours

Day 1 (Friday, March 20): 11:00 – 18:30 hrs
Day 2 (Saturday, March 21): 11:00 – 17:00 hrs

Academic Program (Conferences)

Day 1: 12:00 – 17:00 hrs
Day 2: 12:00 – 16:00 hrs

For additional information:

<https://www.autoamericas.show/es/expo/informacion-general.html>

Stand Dismantling

Saturday, March 21, 2026
Start of dismantling: 17:00 hrs
End: 22:00 hrs

Sunday, March 22, 2026
Continuation of dismantling: 06:00 – 12:00 hrs



Clearance Certificate (Paz y Salvo)

The Clearance Certificate (Paz y Salvo) is absolutely mandatory in order to collect exhibitor badges and to proceed with stand installation. It is therefore essential that you keep it carefully. If you have hired a stand contractor, please provide a copy of this document to the person in charge of installation.

You may request the Clearance Certificate in PDF format by emailing: cartera@latinpressinc.com.

No stand installation will be allowed without a valid Clearance Certificate.

This document will allow you to identify yourself upon entry and to collect wristbands for installation personnel. Exhibitors who have not paid 100% of the stand cost will not be allowed access for installation.

Badges / Credentials

Based on the rented area, each exhibitor is entitled to a specific number of credentials, as outlined below:

Tamaño	Tamaño del stand	Gafetes hasta:	Pies
3x3	9 Metros	3	10*10
3x6	18 Metros	6	10*20
3x9	27 Metros	9	10*30
6x6	36 Metros	12	20*20
6x12	72 Metros	15	20*40

Badges are personal and non-transferable and must be worn at all times during the event. For every 9 m² of rented space, the exhibitor is entitled to three (3) exhibitor badges.



Badges may be collected at the Exhibitor Registration Desk located at the main entrance of the Convention Center. Please note that lost badges will not be replaced and no additional badges will be issued.

Installation, Dismantling and Service Wristbands

Wristbands are non-transferable and are used to identify service personnel assigned to the stand (e.g., installers, assistants, catering staff, models, etc.).

They are provided upon arrival for installation, prior to entering the exhibition hall, upon presentation of the Clearance Certificate. Lost wristbands will not be replaced.

Parking

The convention center offers complimentary parking with an approximate capacity of 250 spaces, subject to availability during installation, event days, and dismantling.

Storage

Storage services are intended exclusively for packaging materials such as boxes, plastic wrap, and similar items. The storage of materials, equipment, or valuables is not permitted.

On site, event staff will indicate the designated areas available for this service.

Hanging Services

Hanging services are not available, as the convention center does not have authorized anchoring points for this type of installation.



Electrical Services

The basic stand package includes one electrical connection with two outlets, 120V / 500 watts (5 amps).

If additional electrical outlets are required, please contact: amendez@latinpressinc.com.

Internet Services

The event will not provide free internet service within the exhibition area.

Exhibitors staying at the Dominican Fiesta Hotel will have internet access included in their accommodation, according to hotel policies.

Exhibitors requiring internet service for their stand or staff must contract the service directly. For Wi-Fi or wired internet quotations, please contact Angélica Méndez, who will guide you through the request process with the external provider.

Stand Catering Services

Food and Beverage services at the Dominican Fiesta Hotel are exclusive to the venue.

Menu requests, quotations, or additional services must be submitted at least one (1) week prior to the event. Menus are available upon prior request and may include sharing options depending on exhibitor requirements.

For coordination, please contact:

Lady Mar Rojas

Corporate Events Coordinator – Dominican Fiesta Hotel
Palladium Hotel Group
Avda. Anacaona #101, CP 1974
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Tel: 809 562 8222 Ext. 7094

Mobile: 829 257 5548

Email: eventos2.dominican@palladiumhotelgroup.com

Internal Stand Cleaning

The event guarantees cleaning of common exhibition areas as well as stands with basic institutional setup.

However, if your stand features a custom design and requires additional cleaning services, these must be contracted directly with the company responsible for the stand construction and decoration.

Additional Services

For inquiries regarding services available at the convention center, please contact:

Lady Mar Rojas

Corporate Events Coordinator

Dominican Fiesta Hotel – Palladium Hotel Group

Basic Regulations

Installation, Dismantling and Stand Decoration

Area Delivery

Stand installation may begin only after the scheduled access time. If you have paid for the basic stand setup, your stand will be delivered assembled with the specified materials.

Stand Installation



Decorating companies must consider agile assembly systems using modular, pre-finished, self-supporting elements ready for on-site assembly. The exhibition area may not be used as a production workshop.

Exhibitors and installation companies are required to be fully familiar with, understand, and communicate these regulations to all personnel involved in the design, installation, operation, and dismantling of the exhibition. They will be held responsible for any incident or accident resulting from non-compliance at any stage.

Maximum Permitted Heights for Custom Stands

In order to ensure optimal visibility, safety, and a cohesive image within the exhibition area, the following mandatory regulations apply:

- All stands, regardless of size or location, may have a maximum height of 3 meters.
- Double-level structures, mezzanines, terraces, or elevated platforms are not permitted, regardless of stand size.
- Any design, decorative element, structure, or special installation must strictly comply with this height limitation and remain within the contracted space.

Failure to comply may result in modification or removal of the structure by the Organizing Committee, without liability.

General Considerations

General Rules for Use of the Exhibition Area

1. Use of Contracted Space

Each exhibitor must strictly respect the assigned space according to the official floor plan. Unauthorized occupation of additional areas is prohibited.

⚠ Dimensions shown on the floor plan are approximate. The Organizing Committee reserves the right to make adjustments to optimize the overall layout.



2. Commercial and Branding Restrictions

Subleasing, sharing, or transferring the stand space without written authorization is prohibited. Only the official exhibitor's brand may be promoted within the stand.

3. Height, Visibility, and Stand Design

Exhibitors must respect floor area and height limits and ensure that neighboring stands are not obstructed.

4. Activities, Demonstrations, and Safety

Activities obstructing aisles or posing safety risks require prior approval. Noise levels may not exceed 60 decibels and must be confined to the stand.

⊘ The following are not permitted:

- Smoke, odors, explosions, or disruptive demonstrations
- Illegal or inappropriate activities

6. Preservation of the Convention Center

Damage to facilities, flooring, walls, carpets, or structures is strictly prohibited. Any damage will be the exhibitor's responsibility.

7. Stand Operation During the Event

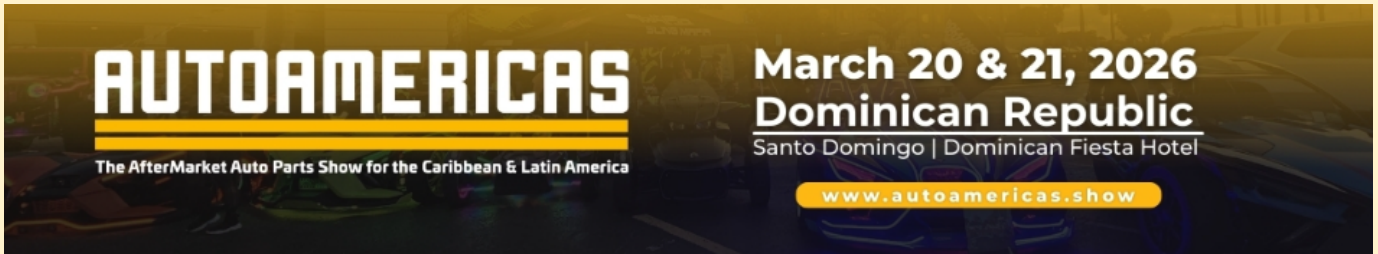
Each stand must be staffed by at least one accredited representative during public hours.

8. Advertising and Venue Services

Advertising outside the contracted space is prohibited. Venue services such as lighting and air conditioning will be provided according to official event schedules.

Damages and Penalties

Stands must be returned in the same condition in which they were received. Any damage caused will be charged to the exhibitor.



General Security

General security will be provided; however, exhibitors remain fully responsible for their equipment, products, and personal belongings.

Insurance

Exhibitors are formally advised to secure appropriate insurance coverage for their stand, merchandise, and the physical integrity of their staff. The Organizers assume no responsibility for:

- Personal accidents
- Loss or damage to merchandise or equipment
- Fire, explosion, earthquake, flooding, or power surges
- Theft, burglary, riots, civil unrest, or natural disasters
- Damages caused by the exhibitor's machinery, equipment, or subcontractors

The Organization strongly recommends contracting insurance policies that cover:

- Fire and explosion
- Theft and damage to merchandise
- Civil liability
- Damages during installation, event operation, and dismantling

The exhibiting company and its contractors shall be fully liable for any damages or losses resulting from the absence of adequate insurance coverage or deficiencies therein, and shall indemnify the event, the venue, or third parties as applicable.



Not Permitted

The following are strictly prohibited:

- Entry of minors into installation or exhibition areas
 - Presence of animals inside exhibition stands
 - Music or sound at volume levels that interfere with neighboring exhibitors
 - Installation of objects outside the contracted area without prior authorization and payment
 - Distribution of promotional materials outside the assigned stand
 - Models or staff wearing inappropriate attire (e.g., swimwear, underwear, or similar) circulating in aisles or common areas
-

Complementary Activities

Please visit our website:

www.autoamericas.show

Floor Plan

The updated version of the floor plan will be available at:

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Please review the Convention Center annexes carefully, as they form an integral part of the event regulations.

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